



Dear Parent(s)/Guardian(s):

Quest Food Management Service provides food services for your student at Saint Ignatius. All students are eligible to take full advantage of a pre-pay meal system called the Quest Debit Program.

The program reduces the morning money frenzy and speeds up the lunch lines. It also has proven to prevent loss of money, and can help parents/guardians know where funds are going through the online monitoring (optional). This program is very helpful to parents, students, and the food service program. To enroll your student, we recommend \$250, which should last for the first month or so. You may enroll in the program by:

- Using the form on the bottom of this letter
- Utilizing our online option at [www.mymealtime.com](http://www.mymealtime.com)
- Mailing/delivering your check to the Quest Food Service Mailbox at Saint Ignatius College Prep

The computerized system maintains a record of how your student is spending their deposited funds. A parent/guardian can request an account history or balance from our Cafeteria Manager at any time, or at [www.mymealtime.com](http://www.mymealtime.com). We use the school picture ID card for each purchase; therefore, it is essential for your student to use their ID card if they wish to debit their account. Students are required to have their ID card on them at all times, so this should pose no inconvenience to your student.

At the end of the year, your student's account balance will rollover to the next school year. Any senior may roll an unused balance to a sibling. A \$30.00 service fee will be charged for any checks returned to us for non-sufficient funds. If you have any questions or concerns, please feel free to call the Quest Food Service Manager at any time:

Erin Waugh at 312-432-8356 or email us at [quest@ignatius.org](mailto:quest@ignatius.org)

Sincerely,

Quest Food Management Services at Saint Ignatius College Prep

***Please Make Checks Out and Mail Deposits To:***

Quest Food Management  
c/o Saint Ignatius College Prep  
1076 W. Roosevelt Rd.  
Chicago, IL 60608

**Student Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Student ID** (*Found in Blackbaud – Select your student's record and click on the **Contact Card** tab. Your student's **Student ID** will be under the **General Information** section.*)

**STUDENT ID:** \_\_\_\_\_

**Amount \$** \_\_\_\_\_ **Parent/Guardian Signature:** \_\_\_\_\_

For Use by Quest Staff:

**Check #** \_\_\_\_\_ **Amount:** \_\_\_\_\_ **Date Processed:** \_\_\_\_\_